



BEVERLY EAVES PERDUE  
GOVERNOR

#### EXECUTIVE ORDER NO. 4

#### OPENBOOK GOVERNMENT FOR NORTH CAROLINA

**WHEREAS**, the public has the right to know how its tax dollars are being spent; and

**WHEREAS**, citizens should have the ability to access information about and account for State spending; and

**WHEREAS**, in the 21<sup>st</sup> Century, citizens should have ready access to information about government spending via the Internet.

**NOW, THEREFORE**, by authority vested in me as Governor by the Constitution and laws of the State of North Carolina, **IT IS ORDERED:**

##### Section 1. Establishment of NC OpenBook

- (a) The Office of State Budget and Management (OSBM), with the support of Information Technology Services (ITS), is hereby directed to build and maintain a website to be called **NC OpenBook**; a single, searchable website on State spending for grants and contracts.
- (b) Cabinet secretaries shall immediately conduct a review of all State contracts and grants that are administered by their agencies.
- (c) All State institutions, departments, bureaus, agencies or commissions subject to the authority of the Governor that maintain a website shall be required to include an access link to the **NC OpenBook** website on the homepage of the agency website. Each agency shall also prominently display a search engine on the agency website homepage to allow for ease of searching for information, including contracts and grants, on the agency's website.

## Section 2. Contents of NC OpenBook

- (a) The Office of State Controller (OSC), the Department of Administration (DOA), and ITS shall provide OSBM with the statewide information on state contracts necessary for the development and maintenance of the **NC OpenBook** website. They shall further ensure that this information is updated at least every 30 days.
- (b) OSBM shall work with the Office of the State Auditor and the Grant Information Center to incorporate data on grants into the **NC OpenBook** website. All State institutions, departments, bureaus, agencies or commissions subject to the authority of the Governor shall make necessary changes to existing reporting processes to OSBM, OSC, DOA, ITS, and other agencies for grants and contracts to ensure the goals of this Order are met.
- (c) All State contracts and grants awarded in amounts in excess of ten thousand dollars (\$10,000.00) shall be included in the **NC OpenBook** website and the following information shall be provided for each:
  - The name of the entity receiving the award;
  - The amount of the award or estimated award;
  - Information on the award, including transaction type, funding agency, duration of contract or grant award;
  - The location of the entity receiving the award;
  - Background information on the entity receiving the award;
  - Timelines for anticipated completion of the work required;
  - Expected outcomes of the contract or grant and specific deliverables required; and
  - Contact information for the responsible state government officer or administrator of the contract or grant.

## Section 3. Implementation and Duration

- (a) This Executive Order shall be effective immediately and shall remain in effect until rescinded.
- (b) The Order will first be implemented in the Department of Administration. Other agencies will be added to **NC OpenBook** thereafter. The website and data contained on it shall be continually updated.
- (c) All State institutions, departments, bureaus, agencies or commissions subject to the authority of the Governor are further directed to designate a staff person who will be the primary liaison tasked with ensuring that information on the **NC OpenBook** website is updated at least every 30 days.
- (d) The Board of Governors of the University of North Carolina System, the State Board of Community Colleges, State Board of Education, the Administrative Office of the Courts, and the heads of each of the Council of State agencies are encouraged and invited to participate in this Executive Order.

**IN WITNESS WHEREOF**, I have hereunto signed my name and affixed the Great Seal of the State of North Carolina at the Capitol in the City of Raleigh, this twelfth day of January in the year of our Lord two thousand and nine, and of the Independence of the United States of America the two hundred and thirty-third.

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Beverly Eaves Perdue  
Governor

**ATTEST:**

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Elaine F. Marshall  
Secretary of State